

BARLING MAGNA PARISH COUNCIL

Minutes of the extraordinary meeting of the Barling Magna Parish Council held on Thursday 6th October 2016 held in All Saints Church, Church Road, Barling Magna, Essex commencing at 7.00 p.m.

Present: - Councillors M Cohen, I Knight, R Gardiner, A Ashdown
Apologies - Councillor S Bond, Councillor M Pearmain, Councillor L Street, Councillor J Edmunds, Councillor M Steptoe
Clerk: Victoria Marzouki

MINUTES

1. The Chair to declare the meeting open

- a. Cllr Cohen declared the meeting open.

2. To receive apologies for absence

- a. Apologies received from Cllr's Bond, Pearmain, Steptoe, Edmunds & Street

3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.

- a. All Councillors that are resident in Barling Magna registered an interest due to the payment of Council Tax
- b. The council wished to have recorded thanks to Cllr Cohen for all her hard work with the internal & external audits and Annual Return.

4. To consider and approve the Accounts of the Parish Council to the year ended 31st March 2016

- a. Cllr Cohen went through the documents and explained the income and expenditure
- × b. The accounts were accepted and Proposed Cllr Ashdown Seconded Cllr Gardiner Carried unanimously

5. To consider and approve the Internal Audit Report 2015-2016 issued 12th September 2016

- a. Cllr Cohen went through the documents and explained the points from the internal auditor
- b. The asset register needs expanding
- c. It was agreed that a deadline of 31 Dec 2016 to complete the actions with a review in January 2017
- d. The report was accepted and Proposed Cllr Gardiner Seconded Cllr Ashdown Carried unanimously

6. To consider and approve the Annual Return for the year ending 31st March 2016

- a. Cllr Cohen went through the report and due to a number of issues some areas of the report have been marked negative
- ✓ b. The report was accepted and Proposed Cllr Gardiner Seconded Cllr Ashdown Carried unanimously

7. To approve the submission of the Annual Return for the year ending 31st March 2016 and supporting documentation to the External Auditors

- a. The submission was accepted and Proposed Cllr Ashdown Seconded Cllr Gardiner Carried unanimously

Meeting closed 7.45pm