

BARLING MAGNA PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the next meeting of the Barling Magna Parish Council will take place on Thursday 13th July 2017 in the Front Room, Great Wakering Community Centre, High Street, Great Wakering, Essex, commencing at 7.00pm.

This meeting will be open in part to the press and members of the public.

ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.



Signed:
Ivan King - Parish Clerk

Issued: 7th July 2017

AGENDA

- 1. The Chair to declare the meeting open.**
- 2. To receive apologies for absence.**
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
- 4. To sign as a correct record the Minutes of the meeting of the Council held on 15th June 2017.**
- 5. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council (*limited to 15 minutes, 5 minutes per speaker*).**
- 6. To receive a report from the District and County Councillors for the area on any matters of interest (*limited to 15 minutes, 5 minutes per speaker*).**
- 7. Financial Matters**
 - a. Payment requests for July 2017 (*schedule circulated with the agenda*)
 - b. To receive a bank reconciliation (*to be circulated before the meeting*)
 - c. VAT matters:
 - (i) VAT claims.
 - (ii) Expert advice received.
 - d. To resolve historical legal fees paid in connection with the Parish Hall.

8. Banking

- a. To receive an update on the current position with the Council's bank accounts.
- b. To approve changes to the mandates for various accounts, to include signatories and online banking.

9. Parish Hall

- a. To receive an update on progress in the repairs.
- b. To consider floor-coverings and any other matters relating to the refurbishment of the hall and to agree any action.
- c. To agree an approach to planning for the Grand Opening of the newly-refurbished hall.
- d. To receive a first report on licencing matters.

10. Events and fundraising

- a. To receive an update on the Fun Dog Show planned for 15th July 2017.
- b. To consider whether to proceed with a Teddy Bears Picnic in 2017.

11. Health & Safety

- a. To receive the report of the annual independent inspection of the Play Area and agree any action (*report circulated with the agenda*)
- b. To review health and safety matters in connection with the Parish Hall and the Wildlife Reserve and agree any action.

12. Community Assets (*please refer to the paper originally circulated in connection with the Wildlife Reserve Committee meeting held 6th June 2017*)

- a. Subject to legal advice and the agreement of affected third-parties, to decide whether to invite the proposed Barling Magna Community Trust CIO to assume legal responsibility for the Barling Magna Wildlife Reserve.
- b. Subject to legal advice and the agreement of any affected third-parties, to decide whether to invite the proposed Barling Magna Community Trust CIO to assume legal responsibility for the Council's Play Area in Little Wakering Road.
- c. To receive a report on current discussions regarding The Parry play area.

13. Neighbourhood Plan (*report circulated with the agenda*)

- a. To receive an update from the Clerk and agree any action.

14. Data protection (*report circulated with the agenda*)

- a. To consider a report from the clerk and agree any action to be taken.

15. Clerk's Report.

- a. To receive a report from the Clerk on progress with work in-hand.

16. Planning Matters.

- a. To consider any Planning Applications received and to agree any action.

17. Correspondence.

- a. To consider any correspondence received since the last meeting.
- b. Email correspondence within the Council

18. At the Chairman's discretion to exchange information and items for the next meeting.

19. Date of next meeting

- a. To note a change of date: the next Full Council meeting will be held at 7pm on Tuesday 8th August 2017, to be followed by a meeting of the Council's Personnel Committee. The venue will be notified with the agenda.

20. Exclusion of the Press and the Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

21. Employment matter

- a. To receive a report from the Clerk.

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