### BARLING MAGNA PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that the next meeting of the Barling Magna Parish Council will take place on Thursday 14th December 2017 in the Barling Magna Parish Hall, Little Wakering Road, Barling Magna, Essex, commencing at 7.00pm. This meeting will be open in part to the press and members of the public.

**ALL MEMBERS OF THE COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

  
Signed: Issued: 8 December 2017

I.King - Parish Clerk

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

1. **Minutes of Council meetings: to agree and sign as a correct record:**
   1. the Minutes of the meeting of the Council held on 9th November 2017
   2. the Minutes of the Extraordinary Meeting of the Council held 20th November 2017
2. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council** *(limited to 15 minutes, 5 minutes per speaker).*
3. **To receive a report from the District and County Councillors for the area on any matters of interest** *(limited to 15 minutes, 5 minutes per speaker).*
4. **Financial Matters**
5. Payment requests for December 2017 *(to be circulated*)
6. To receive a bank reconciliation (*if the statements arrive in time*)
7. To note the renewal of the E.on unmetered street lighting power supply
8. To note action taken in respect of Anglian Water sewerage service to the Parish Hall
9. **Budget for 2018/19**
   1. To receive a recommended draft budget from the Finance Committee *(draft to be circulated*) and to decide:
      * 1. On the inclusion of an additional £700 for further security measures at the Parish Hall
        2. The approval of a budget for 2018/19
        3. A precept for 2018/19 *(proposed level is on the draft budget)*
   2. To receive a recommendation from the Finance Committee that the Council should create a sub-committee to identify potential sources of external funding for Council projects.
10. **Events**
    1. To review the opening of the hall for the Frost Fayre.
    2. Anglia in Bloom: to receive a report from Councillors Bond and Knight and agree any action to be taken
    3. To discuss the proposed consultation event for neighbourhood planning
11. **Wildlife Reserve**
    1. To receive recommendations for spending on equipment from the meeting of the Wildlife Reserve Committee held 5th December 2017 and agree any action *(details to be circulated)*
12. **Playspace**
    1. To receive a proposal from Councillor Ashdown regarding new equipment and agree any action.
13. **Parish Hall**
14. To note with thanks the work undertaken by volunteers on the pathway to the hall front door.
15. Proposal that the Chair be authorised to apply for a CIF grant towards the costs of re-fitting the kitchen and replacing the fitments in the toilets at the hall.
16. To receive a report from the clerk and agree any action to be taken.
17. To note the expiry of the current hall insurance on 8th January 2018 and to delegate authority for ensuring continuation of cover.
18. To note action taken by the clerk on additional urgent electrical works required and agree any further action
19. **Correspondence**
    1. The Mid and South-Essex STP (NHS) Consultation
    2. New date for Environment Agency works to Roper’s Farm Sluice
    3. Mr Ian Horncastle, regarding the Parish Plan
20. **Clerk’s Report.**
    1. To receive a report from the Clerk on progress with work in-hand (*circulated*)
    2. To propose that the NALC recommended policy on archiving Council papers be adopted. (*circulated)*
21. **Planning Matters:** to consider the following planning applications and others
    1. ESS/47/10/ROC and ESS/38/16/ROC in respect of landfill site
    2. RDC 17/01066/FUL – in respect of High Pines
22. **At the Chairman’s discretion to exchange information and items for the next meeting.**
23. **Date of next meeting**
24. The next full Council meeting is scheduled for Thursday 11th January 2018.
25. **Exclusion of the Press and the Public**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

1. **Contractual Matter**
   1. To resolve on the completion of works at the parish hall and the final payment requested by Messrs Wheeldon & Deacon.
2. **Christmas awards**
   1. To discuss nominations received for Citizen of the Year 2017and make a decision.
   2. To discuss the Best Christmas Lights award and decide on any action.

Correspondence address:

43 Christchurch Road, Southend-on-Sea, SS2 4JW

barlingmagnaparishcouncil@gmail.com