### BARLING MAGNA PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that the next meeting of the Barling Magna Parish Council will take place on Thursday 9 April 2020 **through online conferencing**[[1]](#footnote-1), commencing at 7pm.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public who wish to exercise their right of attendance at meetings of the Council are requested to email [barlingmagnaparishcouncil@gmail.com](mailto:barlingmagnaparishcouncil@gmail.com) before noon on 9 April to request an invitation to this online meeting and instructions on downloading the necessary software.

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Parish Clerk Issued: 2 April 2020

**AGENDA**

**20.46 The Chair to declare the meeting open.**

**20.47 To receive apologies for absence.**

**20.48 To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

**20.49 To sign as a correct record the Minutes of the 12 March 2020 meeting**

**20.50 The meeting will receive communications from Parishioners of Barling Magna**

**20.51 Financial matters – to consider for approval (all to be circulated)**

1. Payment requests for April 2020
2. Bank reconciliation to 31 March 2020
3. To note the provisional end of year outturn figures for 2020-21
4. To agree standing order payments for salaries until further notice
5. Online banking and debit card

**20.52 Governance matters**

1. To receive a report on current advice to councils regarding the Coronavirus pandemic.
2. To take any steps the Council believes necessary to ensure the continuation of the Council’s services during the pandemic, to include:
3. Confirmation of the closure of the Wildlife Reserve, the Play Area and the Parish Hall.
4. To receive a report on interim steps taken by the clerk
5. To consider deferring / adjourning any meetings or events
6. To consider delegating some authority to the clerk to act between meetings, following consultation, should there be disruption to further online Council meetings.
7. To note changes to the audit process for the year ending 31 March 2020
   1. **Planning matters**
8. To consider current planning applications, to include 20/00275/FUL in respect of 1 Kingsmead Cottages *(circulated)*

**20.54 Clerk’s report**

1. To receive a progress report on current matters, including the installation of Office 365 and the new main email address
2. To note recent correspondence

**20.55 Reports from external bodies**

1. To receive any reports.
   1. **To receive a report from the District and County Councillors for the area on any matters of interest** *(limited to 5 minutes per speaker).*
   2. **At the Chair’s discretion to exchange information and items for future meetings**
   3. **The Chair to declare the meeting closed.**

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1. Permitted under s78 of The Coronavirus Act 2020 [↑](#footnote-ref-1)