### BARLING MAGNA PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that a meeting of the Barling Magna Parish Council will take place on Thursday 9 July 2020 by online conferencing[[1]](#footnote-1), commencing at 7pm. **ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. This meeting will be open to the press and members of the public. Anyone wishing to participate in this meeting should request instructions for joining no later than noon on the day of the meeting, by application to: [clerk@barlingmagna-pc.gov.uk](mailto:clerk@barlingmagna-pc.gov.uk)

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Clerk Issued: 3 July 2020

**AGENDA**

* 1. **The Chair to declare the meeting open**
  2. **To receive apologies for absence.**
  3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
  4. **To approve minutes of the following meetings:**

1. Meeting of the Council held on 18 June 2020
2. Extraordinary meeting for the Council held on 25 June 2020
   1. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council** *(limited to 20 minutes, 5 minutes per speaker).*
   2. **Governance matters – to consider for approval**
3. To note progress in the external audit for 2020-21
4. Advice received on the re-opening of the Barling Play Area
5. To review and re-adopt the following policies for the next 12 months:
6. Complaints Policy <https://bit.ly/2NHxgew>
7. Co-option Policy <https://bit.ly/3dK1Z5i>
8. GDPR Privacy Notice <https://bit.ly/2BL2Fua>
9. Staff Privacy Notice (circulated)
10. Equality policy <https://bit.ly/31oPGsM>
11. Social Media Policy <https://bit.ly/2YFL8fG>
    1. **Financial matters – to consider and approve**
12. Banking matters
13. Bank reconciliation to 30 June 2020 *(to be circulated)*
14. Payment requests for July 2020 *(separate schedule to be circulated*)
15. To receive a request by District Councillor McPherson that the Council consider funding covert cameras to help address fly-tipping.
    1. **Events and projects – to report progress and agree any action**
16. Autumn quiz night
17. Beautiful Barling Calendar 2021
18. New bus shelters – first thoughts
    1. **Planning Matters – to consider and take any action**
19. Current applications
20. Barling landfill site – update
    1. **Clerk’s Report.**
21. To receive a report from the Clerk
22. To note any correspondence and to take any action required
    1. **To receive a report from the District and County Councillors for the area on any matters of interest.** *(limited to 20 minutes, 5 minutes per speaker)*
    2. **At the Chair’s discretion, to exchange information and items for future meetings:**

* Monday, 27 July – Personnel Committee
* Thursday, 13 August – Full Council
* Consultation on Wildlife Reserve

**20.111 Exclusion of the Press and the Public**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

**20.112 Contractual matters – to decide** (papers to be circulated)

a. To consider a recommendation regarding the grounds maintenance contract

b. To award a contract for a Phase 1 Habitat Survey for the Wildlife Reserve.

1. Tender process for required tree felling – to approve the specification and timetable

**20.113 Staffing**

* 1. To receive an update on the position of Clerk and the proposed handover

**20.114 Legal matters** (all necessary papers circulated by email previously)

a. To discuss the draft lease, deed of surrender and Land Registry changes proposed by the Barling Magna Parish Hall Committee

b. To note future changes to the insurance of the Parish Hall and to current and future rent arrangements.

**20.115 To declare the meeting closed**

Correspondence address: 43 Christchurch Road, Southend-on-Sea, SS2 4JW

1. Permitted under s78 The Coronavirus Act 2020 [↑](#footnote-ref-1)