### BARLING MAGNA PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that the Annual Council Meeting of the Barling Magna Parish Council will take place on Tuesday 10 May 2022 in the Barling Magna Parish Hall, 432 Little Wakering Road, Barling Magna, Essex, SS3 0LP, commencing at 7.20 pm or at the conclusion of the Annual Parish Meeting.



**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. This meeting will be open until item 22.106 to the press and members of the public.

Parish Clerk Issued: 4 May 2022



**AGENDA**



* 1. **The Chair to declare the meeting open.**
  2. **Election of officeholders for the 2022-23 Council year and their statutory declaration of acceptance.**a. Chair  
     b. Vice-Chair
  3. **To receive apologies for absence.**
  4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
  5. **To agree membership of internal and external committees for 2022-23** (attached)
  6. **To approve minutes of the following meeting:**

1. Meeting of the Council held on 7 April 2022
   1. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council** *(limited to 20 minutes, 5 minutes per speaker).*
   2. **Governance matters – to consider for approval**
2. To receive a recommended work programme for the year.
3. Internal audit report for 2021-22 – the report is not yet available for production to the Parish Council and will be presented at a meeting in June.
4. Annual Governance and Accountability Return for 2021-22 – the Return is not yet available for production to the Parish Council and will be presented at a meeting in June.
5. To consider the appointment of Internal Auditors for the year to 31 March 2023.  
   1. **Financial matters – to consider and approve**
6. Bank reconciliation to 30 April 2022 *(to be circulated)*
7. Payment requests for May 2022 (separate schedule to be circulated)
8. Renewal of the Council’s main insurance policy
   1. **Events and projects – to receive reports and take any action**
9. The Queen’s Platinum Jubilee celebrations 5 June 2022
10. Bus shelters
11. Defibrillator at Stonebridge
12. To launch the launch of a photographic competition for 2022 and consider the options in respect of a calendar for 2023
13. Future events, including the possibility of an autumn quiz night
    1. **Parish Hall**

To consider and take such action as may be necessary:

* 1. To request the provision of a battery box at the hall
  2. To deal with the issue of the use of the Council’s wheelie bins outside the hall
  3. **St Mary’s Church**
  4. **Fencing at the Playspace – to discuss and take any action**
  5. **Planning Matters – to consider and take any action**
  6. **Reports of meetings of outside bodies**
  7. **Clerk’s Report**

1. To receive a report from the Clerk.
2. To note any correspondence and to take any action required.
   1. **Street Lighting**
   2. To receive any reports from Councillors.
   3. **To receive a report from the District and County Councillors for the area on any matters of interest** *(limited to 20 minutes, 5 minutes per speaker)*
   4. **At the Chair’s discretion, to exchange information and items for future meetings:**

* Thursday, 9 June 2022 – Full Council
* Tuesday 21 June – Extraordinary Council
* Monday, 13 June 2022 – Wildlife Reserve Committee
  1. **Exclusion of the Press and the Public**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded, and they are instructed to withdraw.

* 1. **Consideration of the management of a recreation area within the parish.**
  2. **To declare the meeting closed**

Correspondence address: 27 St James Gardens, Westcliff on Sea, SS0 0BU

[clerk@barlingmagna-pc.gov.uk](mailto:clerk@barlingmagna-pc.gov.uk)