### BARLING MAGNA PARISH COUNCIL

**MINUTES OF THE MEETING OF THE COUNCIL** held Thursday, 6th October 2022, in the Barling Magna Parish Hall, Barling Magna, Essex.

Present: Councillors, Cohen (Chair), Myers, McKillop, Glover and Steptoe

Attending: District Councillors ECC Ward Councillor Steptoe and S Faulkner (Locum Clerk)

**MINUTES**

* 1. **The Chairman to declare the meeting open.**

The Chairman declared the meeting open at 7.08 pm.

* 1. **To receive apologies for absence.**

Apologies were received from Cllrs Ashdown, Edmunds, Gardiner and Bright.

* 1. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

Cllr Steptoe declared an interest in any matters relating to the County or District Councils. In any planning matter, he reserved the right to change his mind when the matter was considered by the County and District Councils. Cllr McKillop declared an interest in Planning, one application being a neighbour.

* 1. **To approve the minutes of the meeting of the Council held on 11th August 2022**

Proposed by Cllr Steptoe, seconded by Cllr McKillop, and agreed unanimously, that the minutes of the meeting held on 11th August 2022 be approved.

* 1. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council**There were no public in attendance on this occasion.
  2. **Financial matters**22.186/aThe bank reconciliations to 31st July 2022 and 31st August 2022 will be available at the next meeting.  
     22.186/b Payments request to Sept 2022 were received and approved. Proposed by Cllr McKillop and seconded by Cllr Glover.

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|  | **Payee** | **Description** | **£** |
| Direct Debit | Eon | Street lighting power | 239.50 |
| Direct Debit | Eon | Parish Hall electricity | 51.88 |
| Direct Debit | Eon | Parish Hall gas | 34.58 |
| Direct Debit | British Telecom | Combined broadband and mobile | 46.74 |
| BACS | Staff | Salaries | 1,496.44 |
| BACS | Essex Pensions | Clerk's ECC pension | 334.80 |
| BACS | RRAVS | First Aid Course for 3 Councillors | 120.00 |
| BACS | W&H Romac | Street lighting Barrow Hall Road | 491.52 |
| BACS | W&H Romac | Street lighting St Mary's Church | 417.74 |
| BACS | Great Wakering CA | Community Newsletter (4 issues) | 168.00 |
| BACS | Big Green Smile | Cleaning products for Wildlife Reserve | 25.95 |
| BACS | Littlethorpe of Leicester | Supply and delivery 2 new bus shelters | 14,704.80 |
| BACS | Littlethorpe of Leicester | supply and delivery 1 new bus shelter | 7,738.80 |
| BACS | K Hobson | Remove/instal bus shelter Kimberley Rd | 1,944.00 |
| BACS | K Hobson | Remove/instal bus shelter Barling Rd | 2,238.00 |
| BACS | K Hobson | Remove/instal bus shelter Little Wakering | 2,958.00 |
| BACS | Starboard systems Ltd | Annual subscription | 561.60 |
| BACS | English Country Gardens | Grounds Maintenance - July 2022 | 308.68 |
| Debit card | Zoom | 1 month subscription due 2.8.22 | 14.39 |
|  |  |  |  |
|  |  | **Total payments** | **£33,895.42** |

22.172/c Payment requests for October 2022 were received and approved. Proposed by Cllr Steptoe and seconded by Cllr Myers

22.172/d It was agreed to donate £100 to the Essex & Herts Air Ambulance.

The Information regarding appointment of external auditors was received and noted.

* 1. **Wildlife Reserve**  
     22.188/a the report from the Committee on 5th September was agreed and the following actions agreed.   
     a. Purchase new lawnmower, with a price of no more than £859.00.  
     b. Purchase trowel, secateurs and padlocks for the gates and containers at no more than £200.00.
  2. **Clerk’s report**There was nothing to report
  3. **Councillor Training**The EALC Training Calendar was received and noted
  4. **Policies**The Code of Conduct policy was proposed by Cllr Steptoe & Cllr Cohen and adopted by Council.
  5. **Little Wakering Road PlaySpace  
     22.189/a** The report on Rubbish bins was received and agreed to purchase the Valley 200 model.
  6. **St Mary’s Church**

Cllr: Steptoe reported: a Working Group meeting – A Community Interest Company will be part of the proposal to the Diocese, a public meeting had taken place in September. Volunteer Trustees will be requested and 5-year plan for repairs and maintenance will be required.

* 1. **Notice Board in Bus Shelter in Mucking Hall Lane**.

It was agreed to ask the Handyman to measure up and see if the Perspex can be replaced, cost is within 2022/23 budget.

* 1. **Parish Hall matters**22.185/a Fencing at Front of Hall. Specification is to be prepared, and quotes to be obtained for funding in 2023/24.

Report on Hand dryers for ladies toilets was received and agreed.  
22.185/c Live Oak at Hall. It was agreed to get quotes from Steven Cann, Tree Fella, Montrose and Hunters.

* 1. **Events and Projects**.

22.187/d Autumn Quiz to be held on 29th October 2022. Low numbers.

22.187/e Scarecrow competition only two entries, winner and runner up agreed. Winner and runner up to be invited to next Council meeting. Next year diarise end July to start advertising.

22.187/f Photographic competition to be advertised.

* 1. **Reports of meetings of outside bodies**No meetings had taken place.
  2. **Planning Matters**

i Application No. 22/00916/FUL The Council had no comment to make on this application.

ii Application No. CC-ROC-20-21-8-1 The Council had no comment to make on this application.

* 1. **St Mary’s Church**Cllr Steptoe gave an update.
  2. **Street Lighting**Abbots Hall Road and Barrow Hall Road.
  3. **Reports from County and District Councillors for the area on any matter of interest**.  
     County Councillors gave update on issues of interest to BMPC.
  4. **At the Chair’s discretion to exchange information and items for future meetings**
* Cllr Glover gave her apologies for the next meeting.

**Exclusion of the Press and the Public**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and the public be excluded, and they were instructed to withdraw.

* 1. **The Parry**

The report from the solicitor was shared and it was agreed to ask the relevant questions of the portfolio holder.

* 1. **Barrow Hall Road Development**

It was agreed to contact Sanctuary direct and agree what is required.

* 1. **To declare the meeting closed.** Councillor Cohen declared the meeting closed at 8.55 pm, thanking Members for their attendance.

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