### BARLING MAGNA PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that the Annual Parish Council Meeting of the Barling Magna Parish Council will take place on Thursday 9th May 2024 in the Barling Magna Parish Hall, 432 Little Wakering Road, Barling Magna, Essex, SS3 0LP, commencing at 7.30 pm or at the conclusion of the Annual Parish Meeting.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder. This meeting will be open to the press and members of the public.

SRochester

Parish Clerk Issued: 3rd May 2024

**AGENDA**

1. **Election of officeholders for the 2024/25 Council year and their statutory declaration of acceptance.**a. Chair
b. Vice-Chair
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **To agree membership of internal and external committees for 2023-24** (attached)

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| **Committee / Working Party** | **Names of Councillors** |
| **Finance Committee** |  |
| **Personnel Committee** |  |
| **Wildlife Reserve Committee** |  |
| **Funding Working Party** |  |

1. **To approve minutes of the following meeting:**
	1. Meeting of the Council held on 11th April 2024
2. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council** *(limited to 20 minutes, 5 minutes per speaker).*
3. **Governance matters – to consider for approval**
	1. To agree a work programme for the year.
	2. To agree the dates of meetings for 2024/25 and Annual meetings for May 2025
	3. To consider the appointment of Internal Auditors for the year to 31 March 2024.
	4. To agree bank signatories for all accounts.
4. **Financial matters – to consider and approve**
	1. Payment requests for May 2024 (separate schedule to be circulated)
	2. Renewal of the Council’s main insurance policy
	3. Update on 2023/2024 Audit
	4. To ratify the Reserves Policy
	5. To ratify the investment policy
	6. To ratify the standing orders and financial regulations
5. **Membership of Outside Bodies**
	1. Rochford Hundred Association of Local Councils
	2. Passenger Transport Representative
	3. Crime Prevention/Community Policy
	4. Sea Wall/Flooding Matters

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| **Rochford Hundred Association of Local Councils** |  |
| **Passenger Transport** |  |
| **Crime Prevention / Community Police** |  |
| **Sea Wall / Flooding Matters** |  |

1. **Councillor Training**
	1. To receive the latest EALC training calendar
2. **Clerk’s Report** a. To advise on the status of the playground funding

b. To receive quotes for internet dongles

 c. To discuss the tractor clutch

 d. To discuss the sale of the wood chipper

1. **Correspondence**
	1. None received
2. **Committee Reports**
	1. Finance Committee – To receive Minutes for meeting held 25th April 2024
	2. Wildlife Reserve Committee – Meeting to be held on 13th May 2024
3. **Parish Hall**
	1. To discuss any issues
4. **St Marys Church**
	1. To discuss any issues
5. **Projects**
	1. Scarecrow Competition – To receive the updated poster and rules
	2. October Quiz Night – No updates
	3. Photographic Competition – No updates
	4. Christmas Lights Competition – No Updates
	5. Citizen of the year - No Updates
	6. Christmas Hampers – No Updates
	7. Summer Lunch – To discuss
6. **Planning Matters – To consider and take any action**
	1. 24/00232/FUL – 25 Mucking Hall Road
	2. 24/00259/FUL – 142 Little Wakering Road
	3. 24/00257/FUL – 5a Church Road
7. **Reports of meetings of outside bodies**
	1. Rochford Hundred Association of Local Councils – To discuss
8. **Street Lighting**
	1. To receive any reports from Councillors

1. **To receive a report from the District and County Councillors for the area on any matters of interest** (Limited to 20 minutes, 5 minutes per speaker)
2. **At the Chair’s discretion, to exchange information and items for future meetings:**
	1. Wildlife Reserve Meeting Monday 13th May 2024
	2. Full Council Meeting Thursday 14th June 2024

 **Exclusion of the Press and the Public**

 Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved

 that, in view of the confidential nature of the business about to be transacted, it is advisable

 in the public interest that the press and the public be excluded, and they are instructed to

 withdraw.

1. **Outstanding Items**
2. To discuss the outstanding items and prioritise.
3. To receive timesheets
4. To discuss the parry
5. **Personnel Committee**
6. No meeting held

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